



Harlaxton Parish Council

Chair: Andrew Cartlidge

Email: harlaxtonpc@gmail.com

Address: 3 Church Street, Harlaxton, Lincs, NG32 1HB

Website: <http://parishes.lincolnshire.gov.uk/Harlaxton/>

Parish Council Meeting 7:30pm on Wednesday 28 June 2023 Harlaxton Village Hall, 3 Church Street, Harlaxton, NG32 1HU

Notice is hereby given that there will be a meeting of Harlaxton Parish Council on Wednesday 28 June at 7:30pm in the Village Hall. All Councillors are hereby summoned to attend.

Andrew Cartlidge, Chair

Date: 18/06/2023

Agenda

1. Meeting Open
2. In Attendance
3. Apologies (Non-Attendance)
4. Resolution to approve minutes of Parish Council Meetings: AMC & PCM of 15 May 2023
5. Public Forum (15 Minute Presentation/Discussion)
6. Updates - County Councillor, District Councillor, Police & Crime.
7. Updates and Discussions
 - 7.1. Co-Option
 - 7.2. Job description and person specification for Parish Clerk/Administrator (Employment Committee)
 - 7.3. Harlaxton PC Standing Orders (Standing Orders Working Party)
 - 7.4. Insurance Renewal
 - 7.5. LALC Training
 - 7.6. Telephone Box (Cllr Wicks)
 - 7.7. Village Voice
 - 7.8. Traffic and SID (Speed Indicator Device)
 - 7.9. Saltby Airfield
 - 7.10. Proposed Development off Swine Hill (Cllr Gabriel)
 - 7.11. RFO Financial Report (Cllr Cartlidge)
8. Village Hall
 - 8.1. Damp treatment (Cllrs Cartlidge and Gabriel)
 - 8.2. Line markings (Cllr Cartlidge)
 - 8.3. Improvements to WC's, sinks and Flooring (Cllr Wicks & Smith]
9. HSSC
 - 9.1. Defibrillator (Cllr Wicks)
 - 9.2. CCTV (Cllr Wicks & Gabriel)
 - 9.3. Solar Lighting (Cllr Wicks & Gabriel)
 - 9.4. Accessible Toilets (Cllr Cartlidge)
 - 9.5. Car Park and Manor Drive Flooding. (Cllrs Cartlidge, Wicks)
 - 9.6. Rainwater goods and repointing (Cllr Wicks & Gabriel)
 - 9.7. Drainage of patio area to south side of HSSC building (Cllr Wicks & Gabriel)
10. Sports Field
 - 10.1. Playing Area Equipment. Latest inspection report (Cllr Wicks)
 - 10.2. Damage to Bowls Club fence and hedging
 - 10.3. Football Pitch Hire – Portuguese Football Academy
11. Pearson Gregory Field
 - 11.1. Dead tree removal
 - 11.2. Consider a working party to make proposals to develop and improve
12. Grass Cutting, Hedges, etc
 - 12.1. Grass Cutting and Hedges
 - 12.2. Coffin Walk
 - 12.3. LCC verges, e.g., The Drift
13. Planning Applications
 - 13.1. S23/0916 15 West End, Harlaxton, Lincolnshire, NG32 1HE. Two storey side and rear extension.
 - 13.2. S23/0788 & 0789 4 Manor Drive, Harlaxton, Lincolnshire, NG32 1HU. Erection of detached dwelling including changes to grade II listed boundary wall and formation of access

14. Correspondence

- 14.1. 09/05/23 Harlaxton Cricket Club – request to use the field on 2 July
- 14.2. 09/05/23 Harlaxton Cricket Club – updated fixtures
- 14.3. 17/05/23 BHIB Insurance – confirmation that their premium remains current with the previous claim
- 14.4. 17/05/23 JB – confirm that their offer to look after the Village Voice and SID is current
- 14.5. 19/05/23 CM – Confirms the changing rooms will be empty by the end of May, and that they are not using the football pitches on other day than they have booked.
- 14.6. 22/05/23 VK – request that the HSSC signs are removed
- 14.7. 22/05/23 VK – reports that the grass cutting contractor has left grass cutting on the pavements
- 14.8. 22/05/23 SKDC – confirms Co-Option procedure with example wording
- 14.9. 23/05/23 Crawford Loss Adjuster – confirm meeting for 7 June
- 14.10. 25/05/23 JR – Advises that they may not be available for the internal audit
- 14.11. 26/05/23 LALC – quote for carrying out an internal audit
- 14.12. 26/05/23 Gallagher [Insurance Broker] – provides policy wording for 1/6/2020 to 31/05/21
- 14.13. 28/05/23 AC – reporting a stuck hedgehog at the Bowls Club
- 14.14. 29/05/23 Harlaxton Cricket Club – invoice for cutting the Manor Drive Sports Field
- 14.15. 30/05/23 JC – request to use the Football pitch
- 14.16. 30/05/23 LCC Highways – advises that generally do not like advertising on street furniture but confirm they are realistic that this does happen. Advises that adverts shouldn't be put up too far before the event, and should be removed promptly after the event.
- 14.17. 30/05/23 BHIB – confirms instruction to cover insurance
- 14.18. 30/05/23 LP – reports a vehicle at the top of The Drift
- 14.19. 31/05/23 SKDC – confirms receipt of Councillor acceptance, declaration and expenses documents
- 14.20. 31/05/23 SKDC – confirms that they have asked for the dates of previous grass cutting [this period]
- 14.21. 01/06/23 Inland Drainage Board – Confirm that any drainage pipe/conduit below a landowner's land, is the landowner's responsibility
- 14.22. 02/06/23 JR – confirm can carry out the internal audit w/c 26 June.
- 14.23. 05/06/23 Tyrrell Surfacing – confirm that they will make good the HVH white lining on 9 June
- 14.24. 05/06/23 PC M Barr – confirm the reported vehicle has gone and asked for future PC meeting dates
- 14.25. 06/06/23 LCC Highways – notification of temporary traffic restriction TTR004403
Gorse Lane (Between 1300m & 1700m Northeast of Gorse Lane) 01/07/2023 - 03/07/2023
- 14.26. 06/06/23 JG of Melton Building Society – confirms they're sending the interest notification
- 14.27. 06/06/23 Gallagher [Insurance Broker] – confirms there is a case for PEN/AXA to answer ref the legal pursuit excess, and they will progress with the complaint
- 14.28. 07/06/23 Harlaxton Manor – confirm no objection to HPC carrying out a camera survey of the [Manor Drive] pipe from The Lake
- 14.29. 08/06/23 Crawford Loss Adjuster – confirms that they are undertaking a through review of the claim
- 14.30. 08/06/23 Harlaxton History Society – requests access to the Electoral Register
- 14.31. 08/06/23 SKDC – confirm that HPC can only be used to establish the entitlement of a person, or for election purposes
- 14.32. 12/06/23 PC M Hillson – confirms that The Drift vehicle matter has been resolved.
- 14.33. 12/06/23 CA – expresses concerns over speeding along The Drift
- 14.34. 13/06/23 ROSPA – confirms that the Play Area inspection has been booked for August 2023
- 14.35. 13/06/23 SKDC – requests information on Parish Council CCTV cameras
- 14.36. 13/06/23 MC - expresses concerns over speeding along The Drift
- 14.37. 13/06/23 PC M Barr – responds to the concerns of speeding that the village should consider The Community Speed Watch programme which will allow residents to monitor speeding.
- 14.38. 13/06/23 GE - expresses concerns over speeding along The Drift
- 14.39. 14/06/23 PP – write to object to planning application 23/0788 & 0789 4 Manor Drive
- 14.40. 14/06/23 CM – expresses concerns over speeding along The Drift
- 14.41. 14/06/23 PC M Barr – advises that he will not be able to attend the PCM on 28 June, and that no one else is available to attend, but a report of incidents will be sent.
- 14.42. 14/06/23 JB – confirm that SID data for the Hight Street had been downloaded.
Around 8% of vehicles are travelling over 30mph, with the fastest travelling at 50mph
- 14.43. 15/06/23 LCC Highways – advises that LCC will be carrying out speed checks along The Drift in a few weeks, and would like to coordinate this with HPC's SID placement
- 14.44. 16/06/26 Belvoir Tree Services – confirms that the dead Pearson Gregory tree will be removed on 30 June

15. Closed Session (If required)

16. Any other business

17. Next scheduled Parish Council Meeting: 7:30pm Wednesday 26 July 2023.

18. Meeting close