



Harlaxton Parish Council

Chair: Andrew Cartlidge

Email: harlaxtonpc@gmail.com

Address: 3 Church Street, Harlaxton, Lincs, NG32 1HB

Website: <http://parishes.lincolnshire.gov.uk/Harlaxton/>

Parish Council Meeting 7:30pm on Wednesday 26 July 2023 Harlaxton Village Hall, 3 Church Street, Harlaxton, NG32 1HU

Notice is hereby given that there will be a meeting of Harlaxton Parish Council on Wednesday 26 July at 7:30pm in the Village Hall. All Councillors are hereby summoned to attend.

Andrew Cartlidge, Chair

Date: 20/07/2023

Agenda

1. Meeting Opened.
2. In Attendance:
3. Apologies (Non-Attendance):
4. Resolution to approve minutes of Parish Council Meetings: PCM of 28 June 2023
5. Public Forum (15 Minute Presentation/Discussion)
6. Updates - County Councillor, District Councillor, Police & Crime
7. Updates and Discussions
 - 7.1. Co-Option
 - 7.2. Job description and person specification for Parish Clerk/Administrator (Employment Committee)
 - 7.3. Harlaxton PC Standing Orders (Standing Orders Working Party – Cllrs Gabriel and Wicks)
This is a work in progress
 - 7.4. LALC Training
 - 7.5. Telephone Box (Cllr Wicks)
 - 7.6. Village Voice
 - 7.7. Traffic and SID (Speed Indicator Device)
 - 7.8. Saltby Airfield
 - 7.9. Proposed Development off Swine Hill (Cllr Gabriel)
 - 7.10. RFO Financial Report (Cllr Cartlidge)
 - 7.11. Internal Audit
8. Village Hall
 - 8.1. Damp treatment (Cllrs Cartlidge)
 - 8.2. Improvements to WC's, sinks and Flooring (Cllr Wicks & Smith)
 - 8.3. Licence Agreement
9. HSSC
 - 9.1. Defibrillator (Cllr Wicks)
 - 9.2. CCTV (Cllr Wicks & Gabriel)
 - 9.3. Solar Lighting (Cllr Wicks & Gabriel)
 - 9.4. Accessible Toilets (Cllr Cartlidge)
 - 9.5. Car Park and Manor Drive Flooding. (Cllrs Cartlidge, Wicks)
 - 9.6. Drainage of patio area to south side of HSSC building (Cllr Wicks & Gabriel)
10. Sports Field
 - 10.1. Playing Area Equipment. Latest inspection report (Cllr Wicks)
 - 10.2. Damage to Bowls Club fence and hedging
 - 10.3. Football Pitch Hire – Portuguese Football Academy
 - 10.4. Coopers Plantation
 - 10.5. Village Fayre (provisionally Saturday 2 September 2023]
11. Pearson Gregory Field
 - 11.1. Dead tree removal
 - 11.2. Consider a working party to make proposals to develop and improve
12. Grass Cutting, Hedges, etc
 - 12.1. Grass Cutting and Hedges
 - 12.2. Coffin Walk

13. Planning Applications

- 13.1. S23/1036 4 Church Street, Harlaxton, Lincolnshire, NG32 1HB. Repair of internal plaster wall caused by water ingress from broken roof tile.
- 13.2. S23/1119 2 Dimmock Close, Harlaxton, Lincolnshire, NG32 1HG. Two storey side and front extension. Ground floor rear extension of the dwelling.
- 13.3. S23/1106 12 Manor Drive, Harlaxton, Lincolnshire, NG32 1HU. Works to TPO Tree(s).
- 13.4. S23/1117 Fourwinds, Main Road, Harlaxton, Lincolnshire, NG32 1HJ. Replacement Dwelling.
- 13.5. S23/1154 & 1165 10 Church Street, Harlaxton, Lincolnshire, NG32 1HB. Demolition of rear extensions to Listed Building; Construction of single storey new rear extension; Conversion of loft of detached garage to create a habitable room; Internal alterations within Listed Building including remodelling to create a new bathroom.
- 13.6. S23/1169 8 Pond Street, Harlaxton, Lincolnshire, NG32 1HW. Section 211 notice to prune Ivy bush to the boundary (T1), Apple tree to the boundary (T2) and prune Apple/Hawthorne to give clearance to fence.

14. Correspondence

- 19062023 RD, confirms interest in quoting for the channel drain to the rear of the HSSC
- 19062023 SP, advises too busy to quote for the channel drain
- 22062023 PC, payroll details provided for the community cleaner
- 26062023 DS, asks for permission to cut back overhanging branches
- 27062023 Scribe, invoice for the Sports Field online booking software subscription
- 27062023 LR, quote for the channel drain to the rear of the HSSC
- 27062023 RS of LCC, their survey on the Drift on 19 June showed 15% at more than 35mph: "Not Good"
- 28062023 BP, advises too busy to quote for the HSSC channel drain
- 28062023 CA, asks for SID date for The Drift
- 28062023 JE, advises too busy to quote for the HSSC channel drain
- 28062023 JC, confirms interest in quoting for the HSSC channel drain
- 30062023 JR, request for internal audit information
- 30062023 CA, advises significant speeding traffic along The Drift due to the A607 closure
- 30062023 RS of LCC, correspondence on speeding along The Drift
- 30062023 PW ref Saltby Airfield, invites parish councils to attend regular liaison meetings
- 30062023 PKF Littlejohn, confirms receipt of AGAR
- 02072023 DW, quote for the installation of the Defibrillator at the HSSC
- 05072023 LP, ask for name to be redacted
- 07072023 Cllr RL, update on CSW and additional speed signs
- 11072023 SM, quote for hedge cutting
- 11072023 Cllr RL, update on CSW
- 12072023 LCC, notice of traffic restriction on Gorse Lane
- 13072023 DF for SKDC, requests address for community cleaner bags
- 13072023 JR, requests internal audit fee to be paid to a charity
- 14072023 NW, CC of email sent to school ref driver behaviour
- 17072023 ROSPA, notice of play area fee and inspection during August
- 17072023 PA of Crawford Loss Adjuster, interim update on progress of Manor Drive Flooding insurance claim
- 18072023 DS, advises large branches fallen on their land

15. Closed Session (If required)

16. Any other business

17. Next scheduled Parish Council Meeting: 7:30pm Wednesday 30 August 2023.

18. Meeting close.