



Harlaxton Parish Council

Chair: Andrew Cartlidge

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Parish Council Meeting 7:30pm on Wednesday 30 August 2023 Harlaxton Village Hall, 3 Church Street, Harlaxton, NG32 1HU

Notice is hereby given that there will be a meeting of Harlaxton Parish Council on Wednesday 30 August at 7:30pm in the Village Hall. All Councillors are hereby summoned to attend.

Andrew Cartlidge, Chair

Date: 23/08/2023

Agenda

1. Meeting Opened.
2. In Attendance:
3. Apologies (Non-Attendance):
4. Resolution to approve minutes of Parish Council Meetings:
PCM of 28 June 2023 & 26 July 2023, and EGM of 14 August 2023
5. Public Forum (15 Minute Presentation/Discussion)
6. Updates - County Councillor, District Councillor, Police & Crime
7. Updates and Discussions
 - 7.1. Co-Option
 - 7.2. Job description and person specification for Parish Clerk/Administrator (Employment Committee)
 - 7.3. Harlaxton PC Standing Orders (Standing Orders Working Party – Cllrs Gabriel and Wicks)
This is a work in progress
 - 7.4. LALC Training
 - 7.5. Telephone Box (Cllr Wicks)
 - 7.6. Village Voice
 - 7.7. Traffic and SID (Speed Indicator Device)
 - 7.8. Saltby Airfield
 - 7.9. Proposed Development off Swine Hill (Cllr Gabriel)
 - 7.10. RFO Financial Report (Cllr Cartlidge)
 - 7.11. Bank Mandates
8. Village Hall
 - 8.1. Licence Agreement
 - 8.2. Improvements to WC's, sinks and Flooring (Cllr Wicks & Smith)
9. HSSC
 - 9.1. Defibrillator (Cllr Wicks)
 - 9.2. CCTV (Cllr Wicks & Gabriel)
 - 9.3. Solar Lighting (Cllr Wicks & Gabriel)
 - 9.4. Accessible Toilets (Cllr Cartlidge)
 - 9.5. Car Park and Manor Drive Flooding. (Cllrs Cartlidge, Wicks)
 - 9.6. Drainage of patio area to south side of HSSC building (Cllr Wicks & Gabriel)
 - 9.7. Clearing blocked hoppers and below ground surface water drainage
10. Sports Field
 - 10.1. Playing Area Equipment. Latest inspection report (Cllr Wicks)
 - 10.2. Football Pitch Hire – Portuguese Football Academy
 - 10.3. Coopers Plantation
 - 10.4. Village Fayre (Saturday 2 September 2023)
11. Pearson Gregory Field
 - 11.1. Consider a working party to make proposals to develop and improve
12. Grass Cutting, Hedges, etc
 - 12.1. Grass Cutting and Hedges

13. Planning Applications

- 13.1. S23/1369 Harlaxton Lodge, 7 Rectory Lane, Harlaxton, NG32 1HD. Removal of dead White Beam tree.
- 13.2. S23/0475 8B The Drift, Harlaxton, NG32 1AE. Retrospective application for insertion of 2nd floor side window.
- 13.3. S23/1419 20 High Street, Harlaxton, NG32 1JD. T1 - crown raise holly tree to approximately 4 metres, T2 reduce any overhang of the beech tree back to the boundary, T3 silver birch remove significant deadwood from the second silver birch tree from the left.

14. Correspondence

- 19072023 MA [loss adjuster], confirms challenge ref legal pursuit excess progressing
- 19072023 SKDC, invoice for uncontested election costs £78.89
- 21072023 Harlaxton Manor, confirm that they are pleased to continue to support the PC in its efforts to resolve the flooding over Manor Drive
- 21072023 Allerton, confirms that the HSSC sewage treatment works is due for servicing. £117 + VAT
- 22072023 Croxton PC confirms they will be sending a representative ref Saltby Airfield
- 22072023 Denton PC would like to know more about what is being proposed ref the meeting suggested by Phillips Planning on behalf of Saltby.
- 23072023 Harlaxton Manor, confirms the next trial hole will be excavated on 24 July
- 24072023 DH, writes to reach out to the Parish Church ref their visit [forwarded to church]
- 24072033 Hungerton PC confirm that they will be sending someone to the Saltby meeting
- 24072023 GH, advises they've not heard from Phillips Planning but would like to be included
- 24072023 AP, advises that the meeting is closed but to all local Parish Councils
- 24072023 KB, confirm that they're still willing to contribute to a formal complaint ref Melton Planning
- 24072023 MB [police], advises that a speed check was carried out on The Drift on 21 July and one warning was given for someone travelling at 35mph.
- 24072023 Cllr Leadenham, write to advise cost of speed guns and engagement with District, County and Parish Councils.
- 24072023 DC Plant provides a quote for the channel drain to the rear of the HSSC
- 24072023 Villager, writes to advise that the police were on The Drift in full view for 20 minutes
- 25072023 LCC Highways, amendment to Gorse Lane road closure order to 1 July to 30 July
- 25072033 ST, confirm that DH will be welcomed
- 25072023 BTAC, provides quote for hedge cutting
- 25072023 Harlaxton Manor, write to confirm they're meeting with the farmer ref a further trial hole
- 25072023 Villager, write to express concern that the police were only in attendance for 20 minutes in full view and at the quietest time in the day.
- 26072023 SKDC, confirm that the litter bags have been issued to the Community Cleaner
- 26072023 Harlaxton Manor, confirm they have permission from the farmer for the trial hole in the crop
- 26072023 SKDC, replies ref status of previous co-option candidates
- 26072023 Harlaxton Manor, confirm trial hole will be excavated in the crop on Thursday 27 July
- 27072023 Cllr Leadenham, encloses information as discussed at the PCM on 26 July.
- 31072023 Clearway Environmental, requests to arrange a site visit on Tuesday 1 August ref the culvert clearing
- 31072023 Bates Environmental, provides quote for clearing the stone culvert
- 31072023 Village Link confirms cost for the additional Community Speed Watch flyer, £18.05 + VAT
- 31072023 London Drainage, confirms they would like to quote for the clearing of the stone culvert
- 31072023 RL Property Services, confirm they are putting together a quote for the HSSC Accessible WC
- 01082023 Website Maintenance Services, advises the PC has 8hrs 48mins of time left this year [currently plenty]
- 01082023 SKDC, advises that they do not have time to do hedge cutting and won't be quoting
- 02082023 Clearway Environment, confirm the site visit for Thursday 3 July at 1430
- 03082023 Harlaxton Manor, confirms that 380 Village Voices have been printed and are ready for collection
- 04082023 London Drainage, provides quotation for the clearing of the stone culvert
- 04082023 Clearway Environmental, provides a quotation for clearing the stone culvert
- 07082023 MP, confirm they would like to stand for co-option
- 07082023 HVH, confirm booking for EGM on 14 August
- 08082023 JB, provides SID data for 30 June
- 09082023 Bates Environmental, confirms their quote remains current following site visit on Tuesday 8 August
- 09082023 RS, send HPC correspondence with LCC Highways ref A607 speed
- 09082023 HVH, invoice for EGM on 14 August
- 10082023 LCC Highways, extends road closure order for Gorse Lane until 20 August 2023
- 10082023 JB, unable to attend Satlby meeting due to entry requirements
- 10082023 Wicks Electrical, confirms receipt of instruction ref HSSC defibrillator and will revert with dates
- 10082023 DS confirms availability ref tree works
- 11082023 Harlaxton Cricket Club, sends invoice for two grass cuts of the Sports Field in July
- 13082023 AC Groundworks, confirms they're still preparing quote for the HSSC patio channel drain
- 14082023 TS, confirms that they're interested in quoting for the Coopers Plantation work
- 14082023 Denton Farming Co, confirm receipt of instruction and will advise of hedge cutting dates after 1 Sept

- 14082023 Harlaxton Manor, invitation to Councillors to meet Dean for lunch
 - 15082023 LCC Highways, write to update on A607, that Roundels will be placed on The Drift in due course, and asks for the PC to request The Drift traffic survey to Archer Surveys directly, although they have also
 - 15082023 TS, confirms time for meeting ref Cooper Plantation
 - 16082023 CM, requests to move their Saturday 12 August booking to Sunday 20 August. Ref contract, they are still putting together their fixtures and training list, but may need six uses per week
 - 18082023 Harlaxton Manor, confirms they can assist with the camera survey of the cleared stone culvert
 - 18082023 CM, thanked the PC for accepting the date change.
 - 18082023 Speedy Hire, quote for road plates over potholes in HSSC car park
 - 18082023 Harlaxton Manor, would like to attend during the culvert clearing exercise
 - 18082023 First Fence, quote for road plates over potholes in HSSC car park
15. Closed Session (If required)
 16. Any other business
 17. Next scheduled Parish Council Meeting: 7:30pm Wednesday 27 September 2023.
 18. Meeting close.