

Harlaxton Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

| | | | | |
|----------|---|------------|-----------|------------------|
| | Bank Reconciliation at 31/03/2024 | | | |
| | Cash in Hand 01/04/2023 | | | 38,898.51 |
| | ADD | | | |
| | Receipts 01/04/2023 - 31/03/2024 | | | 24,706.58 |
| | | | | 63,605.09 |
| | SUBTRACT | | | |
| | Payments 01/04/2023 - 31/03/2024 | | | 29,124.04 |
| A | Cash in Hand 31/03/2024 (per Cash Book) | | | 34,481.05 |
| | Cash in hand per Bank Statements | | | |
| | Petty Cash | 31/03/2024 | 0.00 | |
| | HSBC Current Account | 31/03/2024 | 26,071.88 | |
| | MMBS | 31/03/2024 | 8,409.17 | |
| | | | | 34,481.05 |
| | Less unrepresented payments | | | |
| | | | | 34,481.05 |
| | Plus unrepresented receipts | | | |
| B | Adjusted Bank Balance | | | 34,481.05 |
| | A = B Checks out OK | | | |